

Policy Number: 1200
Policy Title: Definition of Policy, Regulation and
Procedure
Date Adopted: January 28, 2015

Purpose

To define Board policies, related regulations, and procedures.

Policy

The Board is empowered by State Code to make policies, concerning the operation of services under its direction or supervision. Promulgation of regulations and operating procedures is delegated to the Executive Director, except when federal, state or local law requires that the Board formulate and adopt specific types of regulations or when the Board determines that a matter is of such importance that the Board deems it necessary to promulgate and adopt a regulation itself.

1. Policy is defined as a definite course or method of action established in consideration of given conditions to guide and determine present and future decisions. Policies are adopted by the Board.
2. Regulation is defined as a mandatory rule applied agency-wide. Where applicable, regulations must be consistent with policies of the Board, Fairfax County, and the Department of Behavioral Health and Developmental Services. Unless otherwise directed by the Board, all regulations are issued by the Executive Director.
3. Operating procedure is defined as a formally stated method of carrying out a policy, regulation or program practice and usually refers to a specific program area. Procedures are issued at the discretion of Service Directors, the Medical Director, and other senior staff designated by the Executive Director.
4. The Board may review and amend any policy.

Approved


Secretary

January 28, 2015

Date

References: • Code of Virginia, as amended, Title 37.1 Sections 37.1-194 through 37.1-202.1 and
Section 37.1-207 through 37.1-223
• Code of Virginia, as amended, Title 37.2 Section 37.2-200

Policy Adopted: December 20, 1989
Revisions Adopted: August 24, 1994
Revision Adopted: April 23, 1997
Revision Adopted: March 29, 2000
Revision Adopted: June 25, 2003
Revision Adopted: February 18, 2009
Policy Readopted: March 25, 2009
Revision Adopted: January 28, 2015